

**CITY COUNCIL OF AMADOR CITY
DRAFT, REGULAR MEETING AGENDA
THURSDAY, 19 DECEMBER 2024
7:00 PM**

The agenda for this regular meeting is distributed to the City Council and posted in public locations in Amador City no less than 72 hours prior to the meeting. Any pertinent documents related to Regular Agenda Items will be distributed to Council Members no less than 72 hours prior to the meeting and available at City Hall during City Hall hours.

In-person participation by the public is welcomed. City Council Meetings will also be broadcast on the City's YouTube channel at: <https://www.youtube.com/@amadorcitycouncil>

Members of the public not attending in-person may submit written comments prior to the meeting by emailing their comment to the City Clerk at cityclerk@amador-city.com before 11:00 AM on the day of the meeting. Emailed public comments will be distributed to City Council and made part of the official record.

In compliance with the Americans with Disabilities Act, individuals may request disability-related accommodations by contacting the City Clerk before 11:00 AM on the Monday before the Council meeting. City Hall is wheelchair accessible.

1. MEETING CALLED TO ORDER

2. FLAG SALUTE/PLEDGE OF ALLEGIANCE *Patricia Jane (PJ) Groth*

3. ROLL CALL/ESTABLISH A QUORUM

Council Members Ambroselli, Bragstad, Sherrill, Kel-Artinian, Staples

4. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA 19 Dec 2024

5. PUBLIC COMMENT

Under provisions of the California Code, citizens wishing to address the Council for any matter not on the agenda may do so at this time. State your name and city of residence or group affiliation for the record and limit comments to five minutes or less. Under provisions of the California Government Code, the City Council cannot take action unless an urgent need arose after the posting of the agenda.

6. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS/CORRESPONDENCE

6A. Presentation

6B. Correspondence

Letter, Amador Council of Tourism

Letter, Amador Trail Stewardship

Letter, Lizzie Groth

7. CONSENT CALENDAR ITEMS

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

7A. Regular Meeting Agenda Minutes of 21 November 24

7B. Financial Report

8. ORDINANCES AND PUBLIC HEARINGS

9. REGULAR AGENDA ITEMS

9A. Park Project Inspection and Reimbursements *Discussion*

9B. Bicycle Path Advisory Committee Project *Discussion*

9C. City Council Committees, 2025 *Discussion*

Attachments: City Council Committees
City Committees, February 2023

10. ADMINISTRATIVE REPORTS AND COMMENTS

10A. CITY COUNCIL MEMBERS' REPORTS AND COMMENTS

10B. CITY MANAGER'S REPORT AND COMMENTS

10C. CITY ATTORNEY'S REPORT AND COMMENTS

11. REQUESTS FOR FUTURE AGENDA ITEMS

12. CLOSED SESSION *none*

13. ADJOURNMENT

Holiday enjoyment -

The next regular scheduled City Council meeting is Thursday, 16 January 2025 at 7:00 PM

6B



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

Amador Council of Tourism
Kathleen Mahan
1 Main Street
Jackson, CA 95642

6 December 2024

Dear Ms Mahan,

The City Council of Amador City thanks you for the presentation you made to the council on Thursday, 17 November 2024, regarding a plan to establish Amador County Tourism Marketing District (ACTMD).

As noted in the "ACTMD: Management District Plan", the proposed marketing district includes lodging businesses and short-term rentals located within Amador County boundaries including the five (5) incorporated cities, one of which is Amador City. Your proposal suggested that the lodging business and short term rentals would benefit from the efforts of the proposed marketing district's coordinated promotion of such businesses. Additionally, you discussed that the proposed marketing district would be funded by a 2% assessment of the gross revenue of the sleeping room from the lodging and short term rental businesses.

Your presentation was both to inform the City Council and Amador City citizens, and to solicit support for the proposed marketing district as ACT moves to the next step: presenting the proposed ACTMD to the Amador County Board of Supervisors with the letters of support from the five incorporated cities. Should it receive support from BOS, the proposal would be posted and put forth for public hearing.

Amador City offers its support for the plan to establish Amador County Tourism Marketing District, as presented to City Council of Amador City and described in the documents included in the City Council Agenda Packet.

Sincerely,

Sandy Staples, Mayor


**PETITION TO THE COUNTY OF AMADOR
TO FORM THE AMADOR COUNTY TOURISM MARKETING DISTRICT**

Amador City approves for Amador Council of Tourism to initiate proceedings to form the Amador County Tourism Marketing District (ACTMD) in accordance with the Property and Business Improvement District Law of 1994, Streets and Highways Code section 36600 et seq., for the purpose of providing services as described in the summary of the Management District Plan attached hereto as Exhibit A.

Approved on this day, Thursday November 21, 2024

Sandra Staples, Mayor
Amador City
Representative Signature

Sandra Staples
Print Name

Joyce Davidson
City Clerk


APPROVED
AYES: Sandy Staples
Anne Kel-Artinian
Susan Bragstad
Bruce Sherrill
Nicola Ambroselli

NOES:
ABSENT:



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

Amador Trails Stewardship
Bradley Booker
PO Box #88
Drytown, CA 95699

6 December 2024

Dear Mr Booker,

At the City Council meeting for Amador City on 21 November 2024, Councilmembers and individuals in attendance had the opportunity to discuss the contributions that Amador Trails Stewardship (ATS) has brought to Amador County, in particular to Amador City.

In October, Amador Trails Stewardship partnered with the Amador City Business and Community Association (ACBCA) to promote and kick off the final "Dancin' in the Street," a uniquely Amador City event, with live music and dancing on Water Street. ATS a held a fund-raiser, a cycling event through the backroads that included both family friendly routes and a more challenging but scenic route for ardent cyclists. The town was packed with visitors, some who came to dance, some for the recreation the cycling event offered, some to enjoy the both events, and some as spectators-- but all enjoyed the restaurants and shops and ambiance of our very small town, in large part because of the organization, event promotion and partnership of ATS.

Amador Trail Stewardship is also a lead partner on the Bicycle Path Advisory Committee (BPAC) with the Amador County Transportation Commission (ACTC). The initial project is establishing a dedicated modimodal travel route between Amador City and the City of Sutter Creek using the existing backroads. The project includes representatives from each entity, representatives from ACTC, a representative from Amador County, and ATS. Again, Amador Trails Stewardship's vision and partnership has been instrumental with regard to coordination, guidance and assuring that each entity has a voice. This project is expected to be completed this year, with wayfinding/route signage, and safety signage/stenciling. It is expected to offer recreational opportunities for local pedestrians and cyclists and serve as a draw to individuals who might have previously overlooked visiting Amador City and the City of Sutter Creek.

Amador City offers its support to Amador Trails Stewardship for current projects and future endeavors in bicycle/pedestrian improvements between towns and building recreational trail systems, both of which offer economic stimulus to Amador County and to Amador City.

Sincerely,

Sandy Staples, Mayor



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

Lizzie Groth
PO Box 136
Amador City, CA 95601

6 December 2024

Dear Lizzie,

Claudine Burnett is one of our neighbors on Fleeheart Street. She has written a book titled "Amador City: A Haunting History" and is donating proceeds from the publication of the book to the City with the request that they be used to preserve, maintain, and promote historical property in Amador City.

The City needs to establish an oversight committee that includes at least one or two citizens of Amador City, one or two councilmembers, and a representative from one of the existing Historical Committees, such as the Cemetery Committee. The committee members will decide how the funds will be used. They will report to the City Council on the project they pick and how the money is spent. They will also keep Claudine informed and, of course, thank her for the donation at a future City Council meeting.

I am writing to ask if you would be interested in being one of the citizen representatives on the oversight committee. You know the town. You are thoughtful. You are interested in local government. You would contribute in many, many positive ways to the work of the Oversight Committee for Preserving and Promoting Amador City Historical Properties.

I am looking forward to hearing from you, Lizzie.

Sincerely,

Sandy

Sandy Staples, Mayor

7A

CITY OF AMADOR CITY

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL

THURSDAY, NOVEMBER 21, 2024, 7:00 p.m.

1. Meeting called to Order
2. Pledge of Allegiance – Petra Henry
3. Roll Call – Staples, Bragstad, Sherrill, Kel-Artinian, Ambroselli
4. Approval of Agenda – Kel-Artinian moved, 2nd by Sherrill, approved unanimously
5. Public Comment – None
6. Presentations/Proclamations/Appointments/Correspondence
 - a. Presentation by Tom DuBois, City Manager, Sutter Creek-Treatment capacity available for an additional 180 units. Decision for a new plant to be made. Tertiary plant is preferred. State Water Board is interested in re-writing requirements. The Golf Course in Lone suffers from a shortage of water. Lone looking at increased developments. State Water Board wants to meet with MC, Sutter Creek, Amador City, ARSA and Golf Course. ARSA and Sutter Creek are working on a capital 5-10 year plan. If MC goes away so does their money. Refer to time line (in DuBois Report). The earliest open would be 2030. (See Staff Report, SC City Manager attached.)
7. Consent Calendar – Minutes of October 17, 2024, meeting, Financial Report Bragstad moved, 2nd by Kel-Artinian, approved unanimously.
8. Ordinances and Public Hearings - Proposition 218 Public Hearing: Republic Services (ACES) Rate Adjustment – 2 letters of protest received. Amador City has exemption from “food waste”. 5 year exemption to expire in 10 years. 8% cap on increase – landfill costs increase. Rate increase with 8% cap motion by Kel-Artinian to approve, 2nd by Bragstad, approved by Kel-Artinian, Bragstad, Ambroselli, Staples, No vote by Sherrill.
9. Regular Agenda Items –
 - A. Amador Council of Tourism represented by Tracey Burkner and Kathleen Mahan requesting endorsement of proposed Amador County Tourism Marketing District (ACTMD) 5 year plan \$300,000 budget – 2% assessment passed on to guests - Sherrill moved to write letter of support to Board of Supervisors, 2nd by Kel-Artinian, approved unanimously, ACT will send informational letters to all lodging establishments in County.
 - B. Sierra Trails Stewardship (STS) Bradley Booker- Increased opportunity for recreation. Bragstad moved, 2nd by Kel-Artinian to write letter of support, approved unanimously.
 - C. Ledger Dispatch and Mountain Merchant dispensers – Discussion of relocation of Ledger Dispatch and Mountain Merchant dispensers from sidewalk on Water Street to North side of Old City Hall – City Administrator read a couple of remarks from the petition that was signed by 21 people who use the post office (residents in and out of Amador City). The petition asked that the Ledger Dispatch dispenser be returned to location by Post Office. See background report. No action.
10. Administrative Reports and Comments – A. Sewer Committee (Sherrill and Bragstad) – Looking at hybrid system and leach field. Looking for a grant for this issue. Sewer meetings posted on website. Bicycle path (Bragstad) sign will show a person on a bike with an arrow.

Ambrocelli reported we need a green waste strategy and there are questions about financing. There is a Small Community Waste Water grant possibility. Project Manager can help with Block Grant but we need to have a specific project. LAFCO – Anne Kel-Artinian reported there is a vacancy on LAFCO – Mayor Select Committee meeting, members must be elected, there is a stipend of \$100. Sandy Staples reported on Measure K oversight for Main Street project -John Gedney. Sandy Staples indicated an interest in continuing as Mayor, suggested Nicola Ambrocelli or Bruce Sherrill might consider position of Vice Mayor. B. City Administrator Groth walk through of contractors scheduled for March. (Apt. A and Apt. B and City Hall building). One unanswered question is will insurance provide for recapture of lost rent. Groth also reported on installation of basket ball court. No report from City Attorney. No Permit Log.

11. Future Agenda Items not discussed.
12. Closed Sessions – A. Potential litigation, B. Personnel Matters
13. Return to Open Session A. Report of Closed Session – Sewer leak on property outside of city – Possibilities are 1) possible litigation 2) new system 3) negotiate an easement to make repairs. B.) City Administrator – new employment agreement at \$41,600 per annum with regular performance evaluations by Council.

9C

CITY COUNCIL COMMITTEES

Rep '24

Rep '25

External Committees

<i>Amador Regional Sanitation Agency (2nd T 2:30;in process of dissolution)</i>	<i>Bruce Sherrill</i>	<i>Bruce</i>
Amador Air District (4th T 1:00)	Bruce Sherrill	
Amador County Recreation Agency (2nd T 1:00 at BOS)	Sandy Staples	<i>Sandy</i>
Amador County Transportation Commission/ATA (1st Th 9:30)	Sandy Staples	Sandy
Local Area Formation Commission. (3rd Th 5:30)	Anne Kel-Artinian	Bruce
Fire Safe Council	Sandy	
Homeless Task Force (4th Th 3:30)		
Bicycle Path Advisory Committee	Susan & Sandy	Susan & Sandy

City Specific Committees

SC Fire Protection District (alt months, 3rd T, 6:30)	Sandy Staples	
City Parks/Gardens	Anne Kel-Artinian	
Sewer Committee	Susan & Bruce	Susan & Bruce
Short Term Rental	Anne & Sandy	Sandy &
Historical City Properties/Promotion and Preservation	Sandy &	Sandy &
(Cemetery; Museum; Powder House; Monument; Fire House)		

ADMINISTRATIVE BODY

Design Review	Susan Bragstad	Susan
Maintenance	Dave Groth	Dave
Permit Reviews	Dave Groth	Dave
CA Intergovernmental Risk Authority	Dave Groth	Dave

City Committees, February 21, 2023

External Committees

Committee Description	Responsibilities	Representative
<p>ARSA</p> <p>Amador Regional Sanitation Authority - Representative</p> <p>https://cityofsuttercreek.org/amador-regional-sanitation-authority/</p> <p>Meets first Wednesday, 9am in Sutter Creek</p> <p><i>Amador City, Amador Water Agency (Martell Commercial) and Sutter Creek's wastewater enters the ARSA distribution system upon secondary treatment at the Sutter Creek Wastewater Treatment Plant.</i></p>	<p>Represents the City at ARSA meetings and reports to Council.</p>	<p>Current: Susan Bragstad</p> <p>New:</p>
<p>CIRA (PARSAC)</p> <p>California Intergovernmental Risk Authority https://www.cira-jpa.org/</p> <p>Semi annual meetings in the Sacramento area.</p> <p><i>CIRA is a statewide risk-sharing Joint Powers Authority (JPA) providing comprehensive coverage to cities, towns, and non-municipal public agencies throughout California. CIRA management and staff are solely focused on our members and their needs.</i></p> <p><i>We provide a self-funded liability program for general liability, public officials' errors and omissions, auto liability, and employment practices liability coverage. We have a variety of additional coverage programs, including self-funded workers' compensation, group purchase property, special events, fidelity bonds, cyber liability, and ancillary benefits</i></p> <p><i>We focus on managing and maintaining a financially stable risk-sharing pool for members. Our board of directors remains committed to a conservative funding and investment philosophy.</i></p>	<p>Represents the City at CIRA Board meetings, is the point of contact for CIRA related claims and actions, and reports to Council.</p> <p>The City is currently engaged with CIRA on a risk reduction plan. In addition, plans for our park construction should be submitted to CIRA once we have engaged a contractor.</p>	<p>Current: David Groth</p> <p>New: Dave Groth</p>
<p>RTMF-ACTC</p> <p>Regional Transportation Planning Agency Amador County Transportation Commission</p>	<p>Represents the City at RTMF-ACTC meetings, brings funding proposals to ACTC, and reports to City Council.</p>	<p>Current: Susan Bragstad</p> <p>New:</p>

<p>https://actc-amador.org/</p> <p>Meets first Thursday, 9am, in Sutter Creek (117 Valley View Way)</p> <p><i>The Amador County Transportation Commission is made up of three members appointed by the County Board of Supervisors and three members appointed by the City Selection Committee.</i></p> <p><i>As the Region's LTC, the ACTC oversees use of Local Transportation Funds pursuant to the State's Transportation Development Act (TDA) for funding public transit and other purposes.</i></p> <p><i>Serving as the RTPA, the ACTC is responsible for adopting and maintaining the County's Regional Transportation Improvement Plan (RTIP). The RTIP contains facts, analysis, and history about transportation in the Amador Region and lists transportation projects and programs for Federal, State, and local funding. In maintaining, improving, and implementing the RTIP, ACTC helps to develop transportation plans, transportation projects, and implement transportation related programs including efforts to secure needed Federal, State, and local funds.</i></p>	<p>The City is currently interested in a collaborative effort to improve a walking and cycling path between Amador City and Sutter Creek, as well as requesting funding for improving parking spaces at City Hall (in conjunction with the Park project).</p>	
<p>LAFCO</p> <p>Local Agency Formation Commission</p> <p>https://www.amadorgov.org/government/lafco</p> <p>Meets 3rd Thursday, 6-8:30pm</p> <p><i>The mission of the Amador LAFCO is to implement the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 with an understandable and open public process leading to informed decisions. The Local Agency Formation Commission coordinates logical and timely changes in local governmental boundaries (§56001); conducts special studies which review ways to reorganize, simplify and streamline governmental structures (§56031); and prepares spheres of influence for each city and special district within the County (§56425). The Commission promotes provision of efficient and economical services while encouraging protection of agricultural and open space lands (§56001, §56300). Further efforts include discouraging urban sprawl and encouraging orderly</i></p>	<p>Represents the City LAFCO meetings, brings City proposals to LAFCO when needed, and reports to Council.</p>	<p>Current: Russell Robinson</p> <p>New: Anne Kel-Artinian</p>

<p><i>formation and development of local agencies based upon local conditions and circumstances (§56301).</i></p> <p><i>Local Agency Formation Commissions are independent commissions that are not a part of county government. Each Commissioner is independent when weighing and reviewing information and when making determinations (§56325.1 and Attorney General Opinion 98.802).</i></p>		
<p>ACRA</p> <p>Amador County Recreation Agency</p> <p>https://www.goacra.org/</p> <p><i>ACRA'S Mission: ACRA shall maximize recreational opportunities for all residents of Amador County through sustainable planning, financing, facilities operations, and programs.</i></p>	<p>Represents the City at ACRA meetings, brings City proposals to ACRA when needed, and reports to Council.</p>	<p>Current: Russell Robinson New: Russell Robinson*</p> <p><i>*Recommend that the Council support Russell's continued role on ACRA even though he is no longer on Council.</i></p>
<p>AAD (Air)</p> <p>Amador Air District</p> <p>https://www.amadorgov.org/services/amador-air-district</p> <p>Meets third Tuesday, 1:30pm, Jackson</p> <p><i>The Amador Air District's (AAD) goal is to improve the quality of life for our residents and is responsible for watching over the air resources of Amador County. Our mission is to assist businesses to comply with regulations, achieve and maintain ambient air quality standards set by USEPA and California Air Resources Board (CARB), and protect public health and the environment from adverse air quality impacts.</i></p>	<p>Represents the City at AAD meetings, brings City proposals to AAD when needed, and reports to Council. The City is currently interested in funding from AAD for an EV charging station.</p>	<p>Current: Susan Bragstad/Bruce Smith</p> <p>New:</p>
<p>Homeless Task Force</p> <p>https://www.amadorgov.org/services/homeless-task-force</p> <p>Meets fourth Thursday, 3pm, County Health and Human Services Building</p>	<p>Attends Homeless Task Force meetings and reports to City Council.</p>	<p>Current: Anne Kel-Artinian</p> <p>New:</p>

Our mission is to compassionately serve the homeless; identifying needs and gaps in services in order to efficiently address homelessness in our county.

City-Specific Committees

<p>Fire</p> <p>https://suttercreekfire.org/</p> <p>Monthly Board of Commissioners meetings are held on the 1st and 3rd Tuesday of each month at 7:30 PM.</p>	<p>Meets with Sutter Creek Fire Department, attends Sutter Creek Fire Department Board Meetings, and reports to City Council.</p>	<p>Current: Anne Kel-Artinian</p> <p>New:</p>
<p>Museum</p>	<p>Meets with Museum board and reports to City Council.</p>	<p>Current: Eric Marks</p> <p>New:</p>
<p>Short-Term Rental</p>	<p>Works with the Treasurer to complete a ledger of current short-term rentals in Amador City and reports to City Council.</p> <p>Participates in Ad Hoc Committee examining possible updates to the City's STR ordinance.</p>	<p>Current: Eric Marks</p> <p>New:</p>
<p>Parks</p>	<p>Reports progress on the City Hall Park, including keeping members of the Ad Hoc Committee informed of progress.</p> <p>May also be called upon to report progress on the Culbert Park project.</p>	<p>Current: Russell Robinson</p> <p>New:</p>
<p>Design Review</p>	<p>Participates in Design Review meetings with community members of the Design Review Committee and reports on these.</p>	<p>Current: Susan Bragstad</p> <p>New:</p>
<p>Maintenance</p>		<p>Current: David Groth</p> <p>New: Dave Groth</p>

Cemetery	Reports on efforts of the Cemetery Committee.	Current: Bruce Smith New:
ACBCA	Reports on efforts of the ACBCA (Amador City Business and Committee Association).	Current: Bruce Smith New: