

AMADOR CITY

AGENDA OF THE REGULAR MEETING OF THE CITY COUNCIL

THURSDAY May 18, 2017, 7:00 P.M.

Discussion and possible action on all items

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL-
APPROVAL OF AGENDA
4. CONSENT AGENDA – Minutes of March 16, 2017, Financial Statements
5. PUBLIC MATTERS NOT ON THE AGENDA – Discussion items only, no action to be taken.
Any person may address the council at this time on any subject matter within the jurisdiction of the Amador City Council. Any item that requires action will be deferred to a subsequent council meeting. Five minute time limit.
6. **Public Hearing**
 - A. **Resolution #553 - Setting Short Term Rentals Use Permit Fees**
 - B. **Ordinance #177 – Business License – Third Hearing**
 - C. **Bike and Pedestrian Presentation, Drinking Fountain t**
 - D. **Aces Rate Adjustment**
 - E. **Culbert Park Update – How to proceed**
 - F. **Encroachment onto Culbert Park by adjacent property owner**
 - G. **Handicap parking space in south parking lot**
 - H. **City Maintenance – Red Striping and No Parking along Amador Creek across from Post Office, North City Sign, flag pole light**
 - I. **Granting of Easement to Roger and Connie Peterson across city property to access their driveway**
 - J. **Letter to First American Title Company regarding failure to collect sewer fees due at close of escrow.**
 - K. **ACRA Annual Report**
 - L. **Committee Reports**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Joyce Davidson at (209)890-6284 or e-mail cityclerk@amadorcity.net. Requests must be made as early as possible, and at least two full business days before the start of the meeting.

AMADOR CITY

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL

THURSDAY April 20, 2017, 7:00 P.M.

Discussion and possible action on all items

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL- Brown, Bragstad, Groth present, Vasquez and Knox absent
APPROVAL OF AGENDA
4. CONSENT AGENDA – Minutes of March 16, 2017, Financial Statements – Groth moved, 2nd by Brown to approve Minutes, Financial Statements to be approved in May. Unanimously approved
5. PUBLIC MATTERS NOT ON THE AGENDA – Discussion items only, no action to be taken. Any person may address the council at this time on any subject matter within the jurisdiction of the Amador City Council. Any item that requires action will be deferred to a subsequent council meeting. Five minute time limit.
6. **Public Hearing**
 - A. **Short Term Rentals Ordinance – Use Permit Fees – Discussion – To be on May agenda after Sutter Creek fees are ascertained**
 - B. **Ordinance #177 – Business License – Second Hearing – Groth moved, 2nd by Brown to approve ordinance. City Clerk will find out fees from other cities.**
 - C. **Aces Rate Adjustment – Committee formed to discuss – Brown, Less Fishburn, Kim Roberts and representative from Aces.**
 - D. **Fire Hazards – Mitigation, etc. – Dominic Moreno spoke about fire prevention within city limits, with particular emphasis on fire breaks of 12 feet on field perimeters, and fuel mitigation. Survey of city to be done with fuel mitigation as a priority.**
 - E. **Dept. of OES – Storm damage : Update – Funding application to FEMA**
 1. **Robello retaining wall**
 2. **Amador Creek Road repairs**
 3. **Creek retaining walls**
 - F. **Culbert Park Update – Mitigation measure of 12” road base on level area (do not disturb surface) and also request assistance from Rancheria**
 - G. **Illuminating flag pole – Solar light fixture to be purchased on line**
 - H. **Handicap parking space in south parking lot – No action**
 - I. **Amador Hotel Fire Sprinkler system//Bridge Replacement work – Ray Brusatori – Obvious old pipe used. Terms of contract to be reviewed. Matt Griggs to be contacted for update.**
 - J. **Pheasant Hill notice of subdivision of property adjacent to city limits of Amador City – Information only**
 - K. **Sign Applications: Ferdani Farmhouse Market, Time for Tea, Lucy’s Spice Box – Groth moved, 2nd by Brown to approve all three signs. Approved unanimously**

Subject: Fwd: BnB fee

From: Susan Bragstad <amadorolive@twinwolf.net>

Date: 5/3/2017 10:34 AM

To: Joyce Davidson <cityclerk@amadorcity.net>, Joyce Davidson <amadorjoyced@hotmail.com>

Joyce, can you include this in council members packets for short term rentals info, s

Sent from my iPhone

Begin forwarded message:

From: Mary Beth Van Voorhis <mvanvoorhis@cityofsuttercreek.org>

Date: May 3, 2017 at 8:21:44 AM PDT

To: Susan Bragstad <amadorolive@twinwolf.net>

Subject: RE: BnB fee

Good morning,

It is a one-time fee, good for the duration. Considered a "deposit". Staff time and expenses (public hearing notices, etc.) are deducted from the funds on deposit and any remaining balance is refunded back to the applicant.

Also requires business license (annual renewal available) and payment of quarterly Transient Occupancy Taxes (TOT's).

Typically, parking is the biggest issue with approval. Parking requirements, per Municipal Code Section 18.48 are 1 space for each guest room plus 1 space for each five (or less) guest rooms. (Scenario: A three bedroom home would require a total of four (4) off-street parking spaces. If the number of on-site parking spaces cannot be attained, there is a provision to pay "in-lieu" parking fees of \$3,000 per space.

Let me know if you have any additional questions.

Mary Beth

-----Original Message-----

From: Susan Bragstad [<mailto:amadorolive@twinwolf.net>]

Sent: Tuesday, May 02, 2017 6:23 PM

To: Mary Beth Vanvoorhis

Subject: BnB fee

Is your \$1,600 then \$800 BnB fee a yearly fee or a one time only fee?, s

Subject: Business licenses/packet info

From: amadorolive@twinwolf.net

Date: 5/7/2017 9:33 AM

To: Joyce Davidson <cityclerk@amadorcity.net>, Joyce Davidson <amadorjoyced@hotmail.com>

Business License for 5 Amador Co cities:

Amador City: \$ 35

Sutter Creek: \$ 131

Jackson: \$ 65 for 1 employee, + \$10/employee

Ione: \$ 35

Plymouth: \$ 20-40

s

Sent from my iPad

May 8, 2017

First American Title Company

12180 Industry Boulevard

Jackson, California 95642

ATTENTION: Ms. Karen Hunton, Manager – Escrow 0301-5316971-14471 Church St., Amador City

Dear Ms. Hunton:

Your office recently handled an escrow and title search involving a sale between Patricia Brown, seller and Patrick and Alaina Lyons, purchaser, on property located in the City of Amador City.

As you are well aware the sewer bills are handled by the City of Amador City c/o Mary Louise Nixon, H&R Block, P.O. Box 365, Pine Grove, California 95665.

The proper procedure followed by your escrow officers should be to contact Mrs. Nixon at the above address prior to the close of escrow to ascertain the current status of the seller's sewer bills. Your office has handled at least eight escrows involving property in Amador City since 2013. Our question to you is why did your escrow officer, Emily Kyper, deviate from this practice. (By the way, this same situation occurred between 2005/08 when Richard Lynch was Mayor and Renee Kirk was manager of your office. First American made good the amount of money owed by the seller who failed to disclose she owed on past sewer bills.)

There remains an unpaid balance of \$224.50 on Mrs. Brown's sewer account which you failed to collect as part of the escrow. Consequently, a clear title was not provided the buyers, Mr. and Mrs. Lyons.

This money is owed the City of Amador City and if your company had performed its fiduciary responsibility properly this amount would have been paid prior to disbursement of escrow funds at close of escrow.

Please remit to the City of Amador City the sum of \$224.50 immediately. In the future, please be certain to contact the City of Amador City prior to close of escrow to ascertain current status of the sewer account of the seller.

Sincerely,

Joyce Davidson, City Clerk

Cc: Mr. and Mrs. Patrick Lyons

Amador City Mayor and City Council

Ethan Turner, City of Amador City Attorney

Mrs. Carol Estes, c/o H. & R. Block, City Sewer Accounts



Amador County Recreation Agency

10877 Conductor Blvd., Suite 100

Sutter Creek, CA 95685

www.goacra.org

Phone: (209) 223-6349 • Fax: (209) 257-1409 • Email: ACRA@amadorgov.org

May 12, 2017

ACRA Board of Directors

Chairman:

Michael Vasquez
City of Amador City

Vice Chairman:

Lynn Morgan
Supervisor, District 3

Clerk:

Rose Oneto
Amador County Unified
School District

Members at Large:

Dan Epperson
City of Ione

Wayne Garibaldi
City of Jackson

Peter Amoruso
City of Plymouth

Linda Rianda
City of Sutter Creek

Frank Axe
Supervisor, District 4

Jane Norcross
Volcano Community
Services District

Executive Director:

Carolyn Fregulia

Amador City Council
14531 E. School Street
Amador City, CA 95601

Dear ACRA Member,

As this fiscal year draws to a close, I want to thank you for your continued support of the Amador County Recreation Agency, and for providing us with the opportunity to meet the recreational needs of your community.

ACRA offers more adult programs and classes, sports leagues and events, family events and youth programs each year.

This year ACRA has put an emphasis on providing programs for children. After school programs during this school year were offered in Jackson, Plymouth and Ione. This summer, programs for children will be held in Jackson, Sutter Creek, and Ione. All three summer day programs will provide activities during the entire two months that school is not in session. Other youth sports programs include the soccer camps in Ione, youth flag football, Gold Country Girls' Volleyball, and the new this year, Tiny Tikes Youth Soccer for children 2 to 5 years of age, which has proven to be extremely popular!

ACRA offers a number of opportunities for the sports-minded adult. Our sports leagues include Men's Softball, Men's and Women's Basketball, Co-ed Volleyball, Soccer, and Dodge Ball, along with tournaments throughout the year and the Home Run Derby this summer. Sports events include the 49er ByPass Run in Sutter Creek, the Triathlon in Camanche, and new this year, the Neon Glow Fun Run during the Italian Picnic and we are planning a Zombie Run in Ione at Halloween.

The Hub Youth and Community Center in Jackson is the site for youth programs, adult classes, family events, such as the Haunted House and A Children's Christmas, along with school proms, birthday parties, and theater rehearsals. The facility is being used not only by ACRA, but also by private individuals and groups.

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ACRA came to realize, however, that aside from adult classes and bingo, we have provided little for the non-athletic adult and our older population. This year ACRA introduced the Be Active Program which is designed to get people up and moving and living a healthy lifestyle. Still in its infancy, Be Active has already sponsored several events, a walk-a-thon around Lake Tabeaud, an historic walk through Jackson Gate, and a valentine dance at the Hub. In the near future, we are providing a guided walk through the Kennedy Mine on their soon-to-be opened walking trail, a dance “camp” that will introduce different forms of dance in half hour segments, and a tour provided by the Mother Lode Land Trust through the historic Chichizola store and ranch. Each new member of Be Active is provided a T-shirt and pedometer to record their daily steps. We will soon be providing a facebook page for participants to record their accomplishments and provide comments, offer healthy living classes, nutrition tips, and additional exercise opportunities.

ACRA also operates a community garden in Jackson Gate and maintains and manages four parks. This year ACRA worked with Upcountry Rotary to install a surveillance system at Pioneer Park and with Volcano Telephone to install WiFi there. Last summer ACRA managed the swimming programs in three cities, and provided life guards for St. Sava.

During this fiscal year, ACRA upgraded and improved its website and marketing techniques. It is working with several other agencies to create a website that provides a county-wide directory for all activities and recreational opportunities throughout the region. ACRA staff is currently working with the city managers and County CAO to perfect the Park and Recreation Nexus before presenting it and the updated Master Plan for approval by the cities and county. ACRA has also taken an active role in the update of the ACTC bike and pedestrian trail plan.

ACRA is, however, having difficulties at the end of this fiscal year meeting its expenses. We simply have not been able to generate enough revenue to meet all of our expenditures as the year draws to a close. Much of this shortfall has to do with the rapid increases in minimum wage. In 2013, when I first took the position of Executive Director, the minimum wage was \$8.00 per hour, today it stands at \$10.50, and will rise again to \$11.00 in January, 2018. Higher-paid long-standing employees and supervisors also expect wage increases as minimum wage rates rise.

Yet, membership fees remain at \$5.00 per person, a rate that was established in 2006. In recent years, some members have paid a partial amount or no fee at all. ACRA has attempted to offset increased operating costs with contracts with the cities and county for youth and life guard programs and for park maintenance. Participation fees have also helped to make up the difference. However, this year these additional funds were not enough to meet ACRA’s expenses.

Upon ACRA's request, the Board of Supervisors elected pay the remaining amount due on their FY 2016/17 County membership fee, amounting to \$20,955.00. This payment, in addition to participation fees from upcoming programs, will get us through the next two months. ACRA has also requested that the County pay their entire membership fee in the next fiscal year, amounting to \$109,635.00. As the City of Ione has agreed to pay their membership in full in FY 2017/18, these additional funds will cover our expected 2017/18 expenditures. However, finding stable funding sources for the future will have to be a priority during the upcoming year.

The below chart reflects the member fees for the next fiscal year.

Membership Fees FY 2017-18

Jurisdiction	Population	Fee
Amador City	190	\$ 950.00
Ione	4,300	\$ 21,500.00
Jackson	4,902	\$ 24,510.00
Plymouth	1,015	\$ 5,075.00
Sutter Creek	2,588	\$ 12,940.00
County	21,927	\$ 109,635.00
Total		\$ 174,610.00

Below is the proposed ACRA Budget for FY 2017/18, which is dependent upon full payment of membership fees. This budget has not yet been approved by the ACRA Board. We hope to build up our reserves again by the close of the fiscal year.

ACRA FY 2017/2016 Budget

Department	Revenue	Expenditures
Administration	\$ 110,085.00	\$ 107,985.00
Parks & Facilities	\$ 57,620.00	\$ 57,220.00
The Hub	\$ 30,860.00	\$ 30,860.00
Pool Operations	\$ 52,000.00	\$ 44,450.00
Programs & Classes	\$ 43,695.00	\$ 43,990.00
Sports Programs	\$ 44,220.00	\$ 41,680.00
Youth Programs	\$ 61,000.00	\$ 60,865.00
Total Revenue	\$ 399,480.00	\$ 387,050.00

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ACRA is a vital asset to the community we call Amador County. The services we provide for our members helps to keep their recreational costs at a minimum. Continuing to support ACRA benefits everyone.

DISCUSSION:

BUDGET IMPACT:

Membership Dues for Fiscal Year 2017/18

Based on Amador City's Population on January 1, 2017

190 @ \$5.00 per person \$950.00

ACRA came to realize, however, that aside from adult classes and bingo, we have provided little for the non-athletic adult and our older population. This year ACRA introduced the Be Active Program which is designed to get people up and moving and living a healthy lifestyle. Still in its infancy, Be Active has already sponsored several events, a walk-a-thon around Lake Tabeaud, an historic walk through Jackson Gate, and a valentine dance at the Hub. In the near future, we are providing a guided walk through the Kennedy Mine on their soon-to-be opened walking trail, a dance “camp” that will introduce different forms of dance in half hour segments, and a tour provided by the Mother Lode Land Trust through the historic Chichizola store and ranch. Each new member of Be Active is provided a T-shirt and pedometer to record their daily steps. We will soon be providing a facebook page for participants to record their accomplishments and provide comments, offer healthy living classes, nutrition tips, and additional exercise opportunities.

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